UVSP Meeting Minutes

**Call to order**

* Call to order at 6:09 PM

**Opening Remarks**

* Territory Acknowledgement
* Check in! ☺

**Attendees**

* Ellie Catterall, Kristen Olson, Cole Farwell, Brooklyn Glass, Sydney Hoffman

**Update on current issues**

* Enviro talks is a go Jan 30th, engaging clubs at club days to participate
	+ **Talk to Brooklyn for more information on getting involved with this event**
* Hiring process
	+ Update from Katie on hiring process next week
		- Number of applicants
		- Timeline for hiring

**Spud Box:**

* Website update for payment
	+ Link the UVSP credit card to the email
	+ Brooklyn to ask Josh for credit card information
	+ Starting a new email for dealing with any payments being done through the UVSP (SPUD right now)
* Add number of weeks desired to the SPUD order sheet online
	+ Find a way to organize the orders and keep track of how many weeks each person wants SPUD
	+ Excel document?
* Email students by Friday to have orders in by Tuesday, Cole?
* Formulating a marketing campaign
	+ MailChimp
	+ Brooklyn to create the email campaign to send out by Friday
		- Brooklyn to update the list on MailChimp
* Looking for someone to take on the SPUD initiative
* Put orders, Josh?

**Club and Course Union days**

* Clarify and craft our message we want to share with students
* How to engage participation from students
	+ Paint a tree with questions relating to sustainability for students to add input to
	+ Use leaves as student input
* Booth design
	+ Questions to post next to tree
		- How can we make our campus more sustainable?
		- How are you doing to live sustainably?
* Booth offerings
* Day schedule
	+ Brooklyn to share schedule for club day with other members
* Things needed to create
* Print a sign-up about SPUD at the booth

**Gratitude!**

**Adjournment**

Meeting adjourned at 8:35 PM