UVSP Meeting Minutes

**Call to order**

* Call to order at 6:09 PM

**Opening Remarks**

* Territory Acknowledgement
* Check in! ☺

**Attendees**

* Ellie Catterall, Kristen Olson, Cole Farwell, Brooklyn Glass, Sydney Hoffman

**Update on current issues**

* Enviro talks is a go Jan 30th, engaging clubs at club days to participate
  + **Talk to Brooklyn for more information on getting involved with this event**
* Hiring process
  + Update from Katie on hiring process next week
    - Number of applicants
    - Timeline for hiring

**Spud Box:**

* Website update for payment
  + Link the UVSP credit card to the email
  + Brooklyn to ask Josh for credit card information
  + Starting a new email for dealing with any payments being done through the UVSP (SPUD right now)
* Add number of weeks desired to the SPUD order sheet online
  + Find a way to organize the orders and keep track of how many weeks each person wants SPUD
  + Excel document?
* Email students by Friday to have orders in by Tuesday, Cole?
* Formulating a marketing campaign
  + MailChimp
  + Brooklyn to create the email campaign to send out by Friday
    - Brooklyn to update the list on MailChimp
* Looking for someone to take on the SPUD initiative
* Put orders, Josh?

**Club and Course Union days**

* Clarify and craft our message we want to share with students
* How to engage participation from students
  + Paint a tree with questions relating to sustainability for students to add input to
  + Use leaves as student input
* Booth design
  + Questions to post next to tree
    - How can we make our campus more sustainable?
    - How are you doing to live sustainably?
* Booth offerings
* Day schedule
  + Brooklyn to share schedule for club day with other members
* Things needed to create
* Print a sign-up about SPUD at the booth

**Gratitude!**

**Adjournment**

Meeting adjourned at 8:35 PM