**UVSP Meeting Minutes**

**Call to order**

A meeting of UVSP was called to order at 6:05pm

**Opening Remarks**

* Territory Acknowledgement
* Check in

**Attendees**

Ellie Catterall, Brooklyn Glass, Cole Farwell, Kaitie Betts, Kristen Olson, Vincent Lun, Sydney Hoffman, Josh Hornak, Kaia Hill

**New Business**

* Credit Card
	+ Form filled out for SPUD credit card
	+ Comes out of budget account instead of personal accounts
* UVERT in collab with Office of Campus Planning and Sustainability (Megan Chan) for next semester
	+ UVERT round table
	+ Collab with Campus planning and Sustainability
	+ Initiative for next semester
	+ Objective to think of new sustainability initiatives on campus
* Nicole Honorarium to be Approved ($67)
	+ Motion passed to approve an honorarium of $67 for Nicole
* Approve Keyholders (2 more)
	+ Sydney and Josh to receive keys to the UVSP office

**Ongoing Projects**

* SPUD & SPUD Events
	+ Surveys
		- Updated to have two surveys per page
		- Brooklyn to send document to the group chat
	+ SPUD Event outside the library
		- Approved to use the outdoor space on the Quad side of the Petch Fountain on Tuesday, November 20, 2018 from 10:30pm-2:30pm.
			* Everyone that will be present at the event should meet outside the UVSP office at 10:30 to begin set-up
			* UVSP members that will be present at the tent:
				+ Kaia, Josh, Kristen, Brooklyn, Ellie, Cole (noon-3), Sydney (between classes)
		- Wheel for the event
			* Need to confirm whether we can borrow this
			* Include mugs on the wheel as prizes
			* SPUD to supply additional prizes
		- If you are selling or giving away food or beverages, we ask that the event not be set up on the BiblioCafe side of the Petch Fountain
		- 1 plastic table and 1 tent booked (Nov. 20th 10:30am-2:30pm)
		- SUB General Office to pick up the Equipment Storage Key for SUB Room B116, go to B116 and pick up your equipment then return the key to the General Office
		- Social media for SPUD Event and movie night (Cole and Ellie)
			* Make a Facebook event for everyone to share and invite friends to
	+ Movie Night
		- Event insurance?
			* Do not need event insurance for the movie night
		- Movie Suggestions:
			* Evolution of Organic
			* Wall-E
			* Living the Change
			* Movie vote
				+ 9 for Wall-E
				+ 0 for Evolution of Organic
				+ 8 for Living the Change
			* Wall-E to be shown at this movie night
			* Living for change to be used for next movie night
		- Hickman 105 booked for the movie night (6:00pm – 9:00pm)
		- Food for the movie night?
	+ Box pick-up
		- Sydney and Brooklyn to be present for pick-ups. Nicole to be there to open the office at 4:00
* Grants
	+ Do grants as honorariums ($500)
		- Motion passed to give $500 as an honorarium to both of the grant applicants
		- Email Claire and Sarah for SIN numbers (info on sheet)
		- Kaia to fill out sheet and give it to the General Office
* Website
	+ Sydney and Kristen to update the website for SPUD orders to be made online over the weekend
* Another Movie Night?
	+ Salmon Confidential
* Social Event
	+ November 24th evening
	+ Escape room with dinner after
	+ Kaia to book the escape room
		- Escape room between 5-6
		- Restaurant to be decided
* Note: Name of account for SPUD is now UVSPPR

**Adjournment**

Meeting adjourned at 6:38pm